



Mobile Phone Use Policy

Primary person responsible for updates of this policy: Marc Gerard Cronin

Last review date: April 2026

Next review date: June 2026

Abbey College Manchester – Mobile Phone Use Policy

1. Purpose

1. In line with recent government legislation requiring schools to restrict mobile phone use during the college day, Abbey College Manchester is implementing this policy to promote focus, improve wellbeing, and ensure a calm, safe, and respectful learning environment.

2. General Expectations (All Students)

- 2.1 Students in Years 10 and 11 **will not be able to carry their mobile phones** with them during the school day. Year 12 and 13 pupils will be able to keep their mobile phones about their person but **may not use their phones at any point** during the school day whilst on school premises, unless within the rules below.
- 2.2 Year 10 and 11 pupils will hand in their mobile phones on entering the building and these will be placed in a secure locker.
- 2.3 All students will be allowed to use their mobile phones during lunch, this will allow students to purchase food but also to inform staff if there are any issues whilst in the city centre. Years 10 and 11 students must hand in their phones on re-entering the college, Years 12 and 13 students will be required to make sure their devices are switched off and placed in their bags on re-entering the building.
- 2.4 If a student is found breaking the mobile phone rules, the mobile phone will be **confiscated and handed into Student Services for the remainder of the day.** The device can only be collected at the end of the college day. **This will be recorded and parents notified.**
- 2.5 Repeated breaches will lead to further sanctions in line with the Behaviour Policy.
- 2.6 There is an exception for Years 12 and 13 students detailed below in Section 3 and for Boarders in Section 4.

3. Years 12–13

- 3.1 Sixth Form students may use their phones:
 - In the first floor common room **during break and lunchtime and**, or
 - **Off-site** if they choose to leave the building.
- 3.2 Phone use is not permitted in lessons, corridors, study spaces, or wider communal areas outside these exceptions.

4. Boarders

- 4.1 Boarders may use their phone:
 - In their rooms
 - In their wing common rooms and the ground floor common room.
- 4.2 In the above spaces and social spaces, after 5pm

Years 12 and 13 students phones must be **switched off or silent and out of sight** in all supervised learning sessions within boarding.

4.3 Houseparents may allow phone use during trips and visits off site. Students must stop use when instructed.

5. Safeguarding and Emergencies

5.1 Students needing to contact home can do so via **Reception**

5.2 Parents should contact the College directly rather than trying to reach students during the school day. The College number is +44 161 8172700. Parents of boarders can contact the House Parents in an emergency. The Houseparent number is +44 7827 345431.

5.3 In emergencies, staff will support students in accessing their phone, if safe and appropriate.